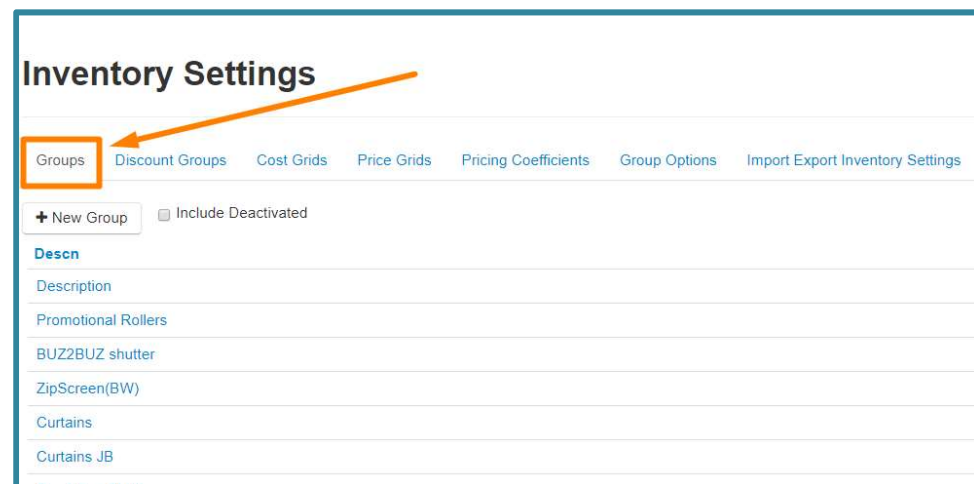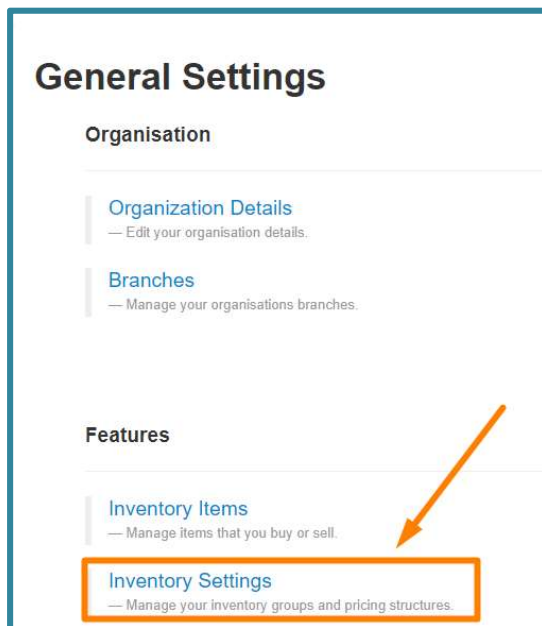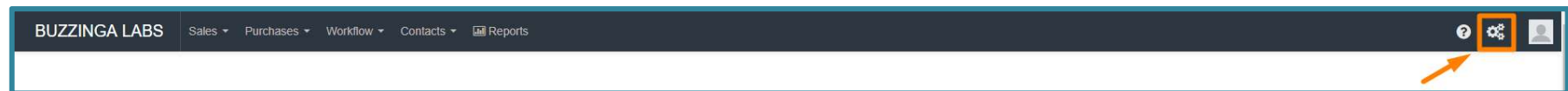# BUZ Inventory Groups

Inventory Groups

Inventory Groups are used to group products into logical lists.
These lists are often based on product types but also may be setup for pricing reasons.
A product group if manufactured needs to have a Job tracking line allocated to it. For help on setting up job tracking lines click here
Inventory Groups are found in
Settings-> Inventory Settings-> Groups

Inventory Groups

You are required to fill out most fields, but the mandatory fields are:

- Description
- Code

Description
Curtains

Code
CURT

- Descn Part 1 (2 & 3 optional)

☑ Can be ordered		
☑ Use Part1	Description Part1	Material
☐ Use Part2	Description Part2	
☐ Use Part3	Description Part3	

- Job Tracking Line

Job Tracking (Default)
Curtains

NB: The Code that you create for each group should be 4 Characters long

Inventory Groups

Inventory groups MUST have a Description Part 1 if you wish to have any inventory attached to the Group. Description Part 2 and 3 are optional.

If there are NO Inventory items to be ordered within the Group you do not need Description Part 1, 2 or 3 (This refers to Option groups).

Inventory Groups

Descn Part 1   Usually consists of the Material Name

Descn Part 2   Usually consists of the Material Type

Descn Part 3   Usually consists of the Colour

BUZZINGA LABS   Sales ▾   Purchases ▾   Workflow ▾   Contacts ▾   📊 Reports

🔍 ☆ 🖼 | A ⋮

edit   Pending Quotes (4684)   ➕ New Lead   ➕ New Sale   📅 Calendar

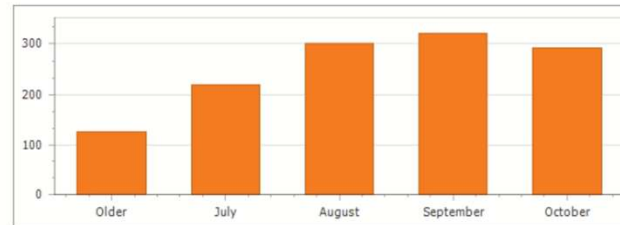
buzzinga
L A B S

Sale Items

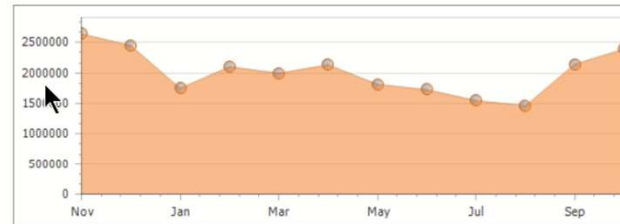|	
All Loopa Fabrics	On Sale
Micron Blockout Fabrics	On Sale
Anodised Aluminium Shutters	On Sale
IBD Blockout White	On Back-order

Monthly Sales - Invoiced

Product Lead Times (Weeks)

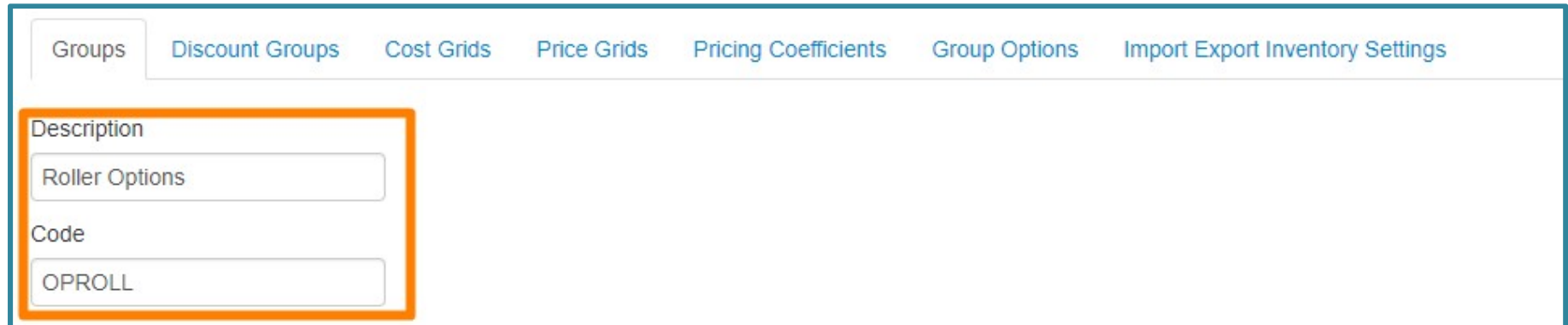|	
Curtains	6
Timber Shutters	8
Aluminium Shutters	8
Vertical Drapes	3
Roller Blinds	2

Inventory Groups

Option groups are additional options for the matching product group.
By setting up separate option groups this allows you to report on your added extras, allocate different GL codes and update/edit pricing easily.

Inventory groups for **options** only need a description and Code as displayed below
Option groups don't have a job tracking line as they are only an add on to the main inventory group/product.

NB: The Code that you create for each group should be 4 Characters long.

Inventory Groups

Example of Options Inventory Group.

Inventory Settings

| Groups | Discount Groups | Cost Grids | Price Grids | Pricing Coefficients | Group Options | Import Export Inventory Settings |

Description

Roller Options

Code

OPROLL

Sequence Number

500

Sales Account

200 - Sales

Cost Account

310 - Cost of Goods Sold

Max Discount Percentage

0.0000

Check Measure Lead Days

0

Production Extra Days

0

Production Standard Minutes

0

Install Standard Minutes

0

Check Measure Standard Minutes

0

☐ Multiply Install Minutes by Square Metres

☐ Can be ordered

☐ Use Part1   Description Part1

☐ Use Part2   Description Part2

☐ Use Part3   Description Part3

Inventory Groups

In addition to Product groups and option groups you may also have, Component groups and fabric groups.

These groups are used for you inventory management and BOM.

When BOM is setup this will deduct from your Fabric and Component groups and calculate stock re ordering based on your min and max stock levels.

For more information on BOM and stock reordering see these links ->

InventoryGroups-ComponentsTab

BOM Inv management

Inventory Groups

Explanation of Main Inventory Group Fields

Field	Description
Code	Abbreviation for quick access. Used throughout the system to describe product Maximum 4 characters long.
Description	Description as should appear in quotes and orders.
Sequence	This is to control the order Inventory Groups are listed in, they are listed alphabetical within items with the same Sequence Number.
Sales Account	Sales GL account
Cost Account	Cost GL account
Can be Ordered	Only if this is ticked are items from this group list in Leads and Quoting.
Job Tracking Line	This sets the Job Tracking Line for this product.
Use Part 1	Items within this group can be selected using up to 3 criteria such as Material, Type and Colour by ticking this it is indicated that this criteria is to be used. If this is not selected then you cannot have Part 2 or Part 3.
Description Part 1	This is to indicate to users what the criteria is, such as Material or Fabric.
Job Sheet	Click **Select File** to upload a new Job Sheet template (XLSM). Click Download to get a copy of the currently saved Job Sheet.

For further explanation see this link -> InventoryGroups-ExplanationofGroupScreenShot

If you cant find what your looking for in the help documentation let us know!

We will point you in the right direction or get something added to the documentation for you.

Email: support@busoftware.com.au

Thank you

Any further questions please contact us at
support@buzsoftware.com.au