

BUZ Inventory Groups



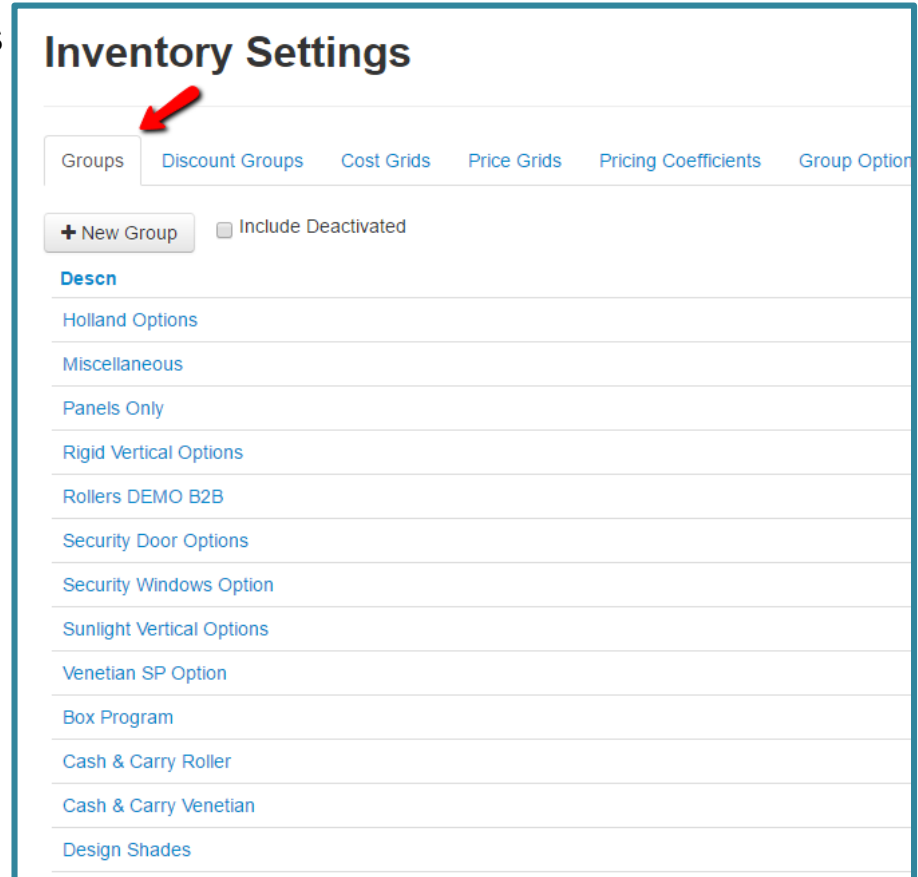
Inventory Groups

Inventory Groups are used to group products into logical lists.

These lists are often based on product types but also may be setup for pricing reasons.

A product group if manufactured needs to have a Job tracking line allocated to it.

Inventory Groups are found in *Settings-> Inventory Settings-> Groups*



Inventory Settings

Groups Discount Groups Cost Grids Price Grids Pricing Coefficients Group Option

+ New Group Include Deactivated

Descn

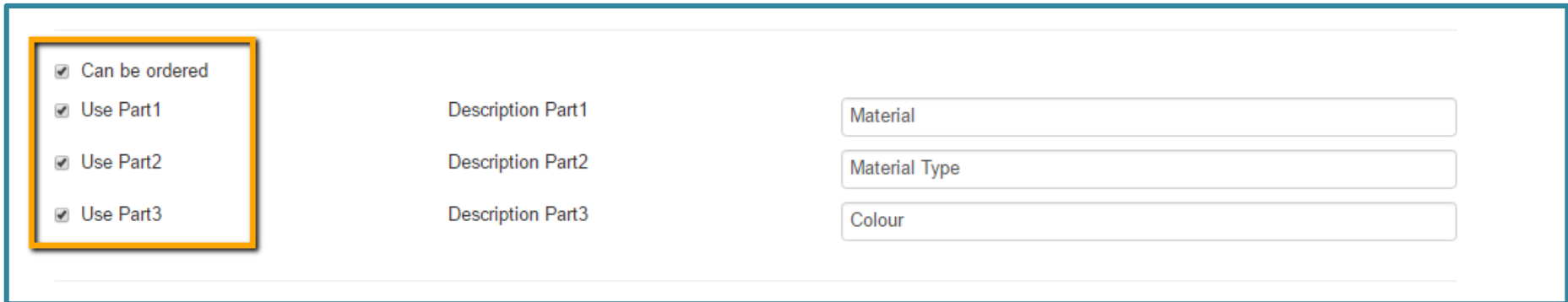
- Holland Options
- Miscellaneous
- Panels Only
- Rigid Vertical Options
- Rollers DEMO B2B
- Security Door Options
- Security Windows Option
- Sunlight Vertical Options
- Venetian SP Option
- Box Program
- Cash & Carry Roller
- Cash & Carry Venetian
- Design Shades

For help on setting up job tracking lines see this link -> [Job+Tracking+Line](#)

Inventory Groups

Inventory groups MUST have a Description Part 1 if you wish to have any inventory attached to the Group. Description Part 2 and 3 are optional.

If there are NO Inventory items to be ordered within the Group you do not need Description Part 1, 2 or 3 (This refers to Option groups).



<input checked="" type="checkbox"/> Can be ordered	Description Part1	<input type="text" value="Material"/>
<input checked="" type="checkbox"/> Use Part1	Description Part2	<input type="text" value="Material Type"/>
<input checked="" type="checkbox"/> Use Part2	Description Part3	<input type="text" value="Colour"/>
<input checked="" type="checkbox"/> Use Part3		

Descn Part 1 Usually consists of the Material Name

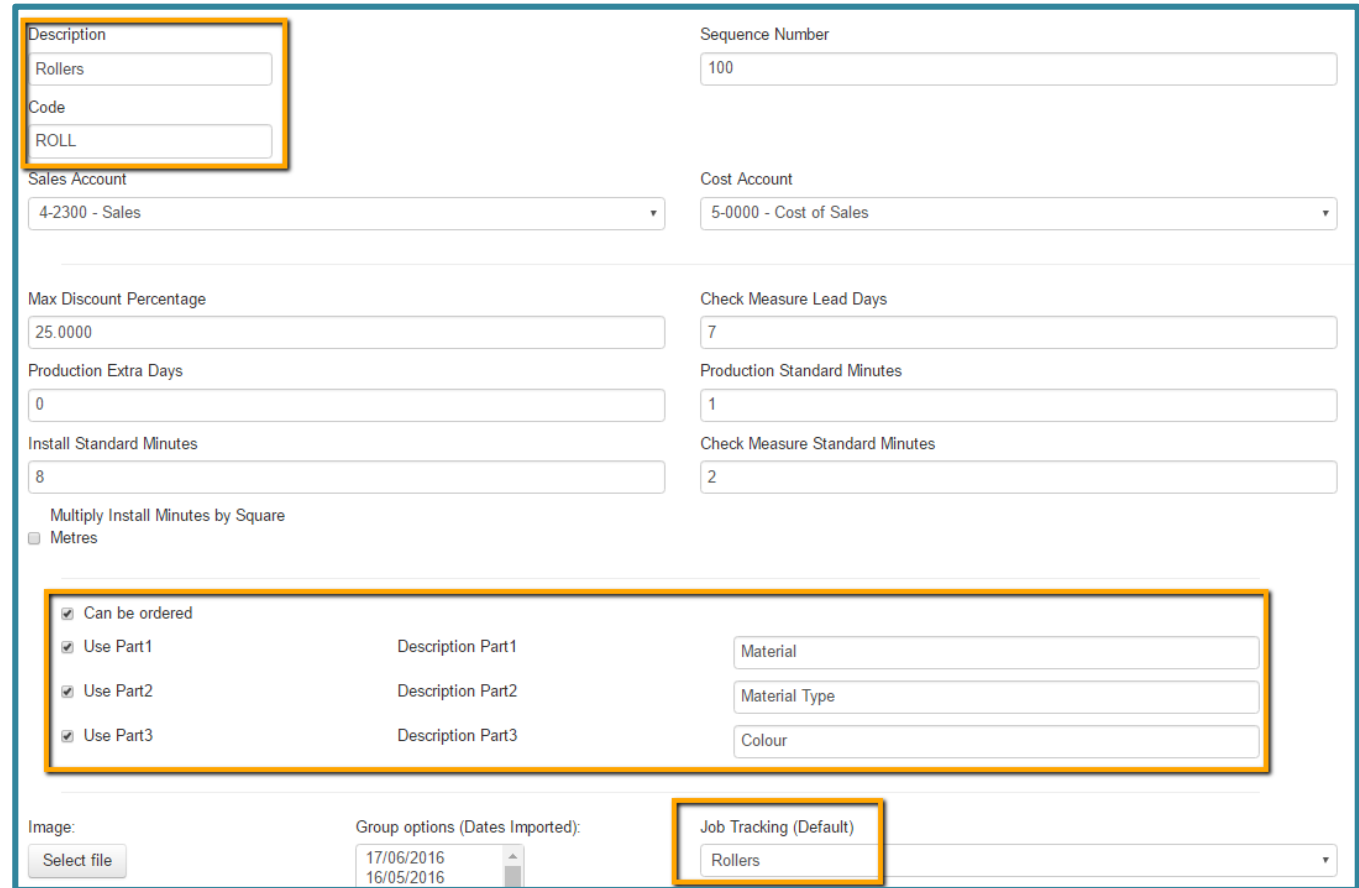
Descn Part 2 Usually consists of the Material Type

Descn Part 3 Usually consists of the Colour

Inventory Groups

You are required to fill out most fields, but the mandatory fields are

- Code
- Description
- Descn Part 1 (2 & 3 optional)
- Job Tracking Line



The screenshot shows a web form for creating an Inventory Group. The form is divided into several sections. The top section contains fields for Description, Code, Sequence Number, Sales Account, and Cost Account. The middle section contains fields for Max Discount Percentage, Production Extra Days, Install Standard Minutes, Check Measure Lead Days, Production Standard Minutes, and Check Measure Standard Minutes. The bottom section contains a checkbox for 'Multiply Install Minutes by Square' and a section for 'Use Part' options. The 'Job Tracking' dropdown is also highlighted.

Description	Rollers	Sequence Number	100
Code	ROLL	Sales Account	4-2300 - Sales
		Cost Account	5-0000 - Cost of Sales
Max Discount Percentage	25.0000	Check Measure Lead Days	7
Production Extra Days	0	Production Standard Minutes	1
Install Standard Minutes	8	Check Measure Standard Minutes	2
<input type="checkbox"/> Multiply Install Minutes by Square			
<input type="checkbox"/> Metres			
<input checked="" type="checkbox"/> Can be ordered			
<input checked="" type="checkbox"/> Use Part1	Description Part1	Material	
<input checked="" type="checkbox"/> Use Part2	Description Part2	Material Type	
<input checked="" type="checkbox"/> Use Part3	Description Part3	Colour	
Image:	Group options (Dates Imported):	Job Tracking (Default)	
Select file	17/06/2016 16/05/2016	Rollers	

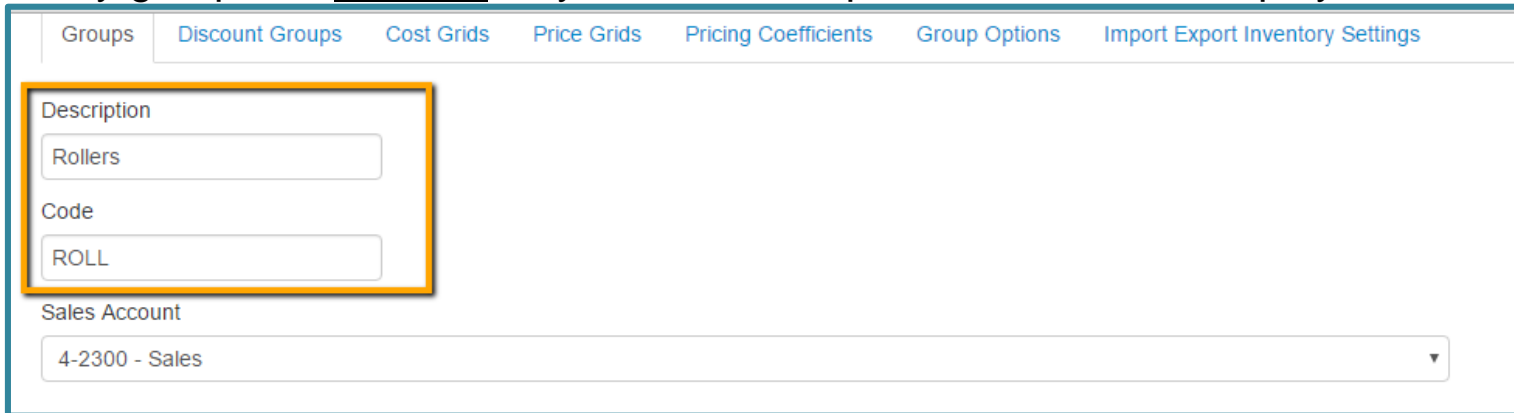
NB: The Code that you create for each group should be 4 Characters long

Inventory Groups

Option groups are additional options for selling or purchasing for a matching product group.

By setting up separate option groups this allows you to report on your added extras, allocate different GL codes and update/edit pricing easily.

Inventory groups for **options** only need a description and Code as displayed below



The screenshot shows the 'Groups' tab in the BUZ SOFTWARE interface. The 'Description' field is highlighted with an orange box and contains the text 'Rollers'. The 'Code' field is also highlighted with an orange box and contains the text 'ROLL'. The 'Sales Account' dropdown menu is set to '4-2300 - Sales'. The interface includes navigation tabs for 'Discount Groups', 'Cost Grids', 'Price Grids', 'Pricing Coefficients', 'Group Options', and 'Import Export Inventory Settings'.

Option groups don't have a job tracking line as they are only an add on to the main inventory group/product.

NB: The Code that you create for each group should be 4 Characters long.

Inventory Groups

Explanation of Main Inventory Group Fields

Field	Description
Code	Abbreviation for quick access. Used throughout the system to describe product
Description	Description as should appear in quotes and orders.
Sequence	This is to control the order Inventory Groups are listed in, they are listed alphabetical within items with the same Sequence Number.
Sales Account	Sales GL account
Cost Account	Cost GL account
Can be Ordered	Only if this is ticked are items from this group list in Leads and Quoting.
Job Tracking Line	This sets the Job Tracking Line for this product.
Use Part 1	Items within this group can be selected using up to 3 criteria such as Material, Type and Colour by ticking this it is indicated that this criteria is to be used. If this is not selected then you cannot have Part 2 or Part 3.
Description Part 1	This is to indicate to users what the criteria is, such as Material or Fabric.
Job Sheet	Click Select File to upload a new Job Sheet template (XLSM). Click Download to get a copy of the currently saved Job Sheet.

For further explanation see this link -> [InventoryGroups-ExplanationofGroupScreenShot](#)

Inventory Groups

In addition to Product groups and option groups you may also have, Component groups and fabric groups.

These groups are used for you inventory management and BOM.

When BOM is setup this will deduct from your Fabric and Component groups and calculate stock re ordering based on your min and max stock levels.

For more information on BOM and stock reordering see these links ->

[InventoryGroups-ComponentsTab](#)

[BOM Inv management](#)

If you cant find what your looking for in the help documentation let us know!

We will point you in the right direction or get something added to the documentation for you.

Email: support@busoftware.com.au



A background image of a sunset or sunrise with a warm orange and yellow sky and white, fluffy clouds at the bottom.

Thank you

Any further questions please contact us at
support@buzsoftware.com.au